

SHREWSBURY ATHLETIC CLUB

1. Name

The Club will be called Shrewsbury Athletic Club and will be affiliated to UK Athletics.

2. Aims and Objectives

The aims and objectives of the Club will be:

- To offer coaching and competitive opportunities in athletics
- To promote the Club within the local community and athletics
- To ensure a duty of care to all members of the Club
- To provide all its services in a way that is fair to everyone
- to ensure that all future and present members receive fair and equal treatment

3. Crest and Colours

The crest of the Club shall be three loggerheads above which shall stand the word 'Shrewsbury' and below the initials 'A. C.'. The Colours of the Club shall be royal blue with gold.

4. Membership

Membership should consist of officers and members of the Club.

All members will be subject to the regulations of the constitution and by joining the Club will be deemed to accept these regulations and codes of conduct that the Club has adopted.

Members will be enrolled in one of the following categories:

- Full member
- Associate member
- Life member
- Vice president

No person shall become a member of the Club unless that person has attained the age of nine years and is in Year 5 at school.

Persons wishing to become Full or Associate members shall firstly complete the Club's application form. The completed form shall then be considered at the next General Committee meeting when it shall be determined whether to accept or reject the application. The decision of the General Committee shall be final.

Vice Presidents and Life Members shall be elected at the discretion of the General Committee.

5. Resignation

Any member wishing to resign from the Club shall give written notice to the Club Secretary who shall place the notice before the next meeting of the General Committee. Acceptance may be withheld to a member financially indebted to the Club.

6. Membership Fees

Membership Fees will be set annually and determined at the Annual General Meeting. Fees will be paid annually – due date 1st April.

New members joining the Club between 1st July and 31st March the following year shall pay pro rata subscriptions for the current year on the basis of one twelfth of the annual subscription currently in force for each complete month, and pay full membership fees from 1st April following. The annual England Athletics Affiliation fee is always due to be paid in full.

The General Committee shall be empowered to expel any Ordinary member whose subscription is six months in arrears provided that one months notice in writing shall be forwarded by registered or recorded post addressed to his or her last known address, informing him or her of the proposed action of the General Committee.

The name and address of any person expelled from the Club in accordance with this rule shall be sent to the Honorary Secretary of the Midland Counties Athletics Association, who shall enter the name in the Black Book.

7. Officers of the Club

The officers of the Club will be:

- President
- Chairman
- Vice Chairman
- Honorary Secretary
- Honorary Treasurer
- Membership Secretary('s)
- Committee Clerk

Officers will be elected annually at the Annual General Meeting. All officers will retire each year but will be eligible for re-election.

8. Committee

The Club will be managed through the General Committee consisting of:

- President
- Chairman
- Vice Chairman
- Honorary Secretary
- Honorary Treasurer
- Membership Secretary('s)
- Committee Clerk
- Up to 10 general members

All general members of the Committee shall be elected annually at the Annual General Meeting.

A quorum of the General Committee shall comprise five members.

The General Committee shall meet on the first Monday of each month unless this is decided by the Secretary to be unsuitable. There shall not in any event be an interval of more than six weeks between any two consecutive meetings of the General Committee.

Attendance by members of the General Committee at meetings of the committee shall be made known to the members present at the Annual General Meeting.

The General Committee shall be empowered to establish sub-committees to act on specific matters and such sub-committees shall report to the General Committee.

In the event of a committee member leaving the committee, the General Committee may co-opt a member for the remaining term of office.

9. Annual General Meeting

An Annual General Meeting of members shall be held not later than the last day of November in each year.

The Annual General Meeting shall receive the Chairman's Report of the year and a statement of income and expenditure with a Financial Report given by the Treasurer; each of which shall be approved by the members present. The Club Officers and General Committee members for the succeeding year shall be elected by the Annual General Meeting.

The meeting shall deal with any other business placed upon the Agenda by the General Committee or by an ordinary member.

Any member wishing to submit items for the Agenda for the Meeting shall forward such in writing to the Secretary at least fourteen days before the date of the meeting.

Notice of the Annual General Meeting will be given by the Secretary. Not less than 21 days notice to be given to all members entitled to attend and vote.

The quorum for an Annual General Meeting or an Extraordinary General Meeting shall be twelve members entitled to vote at such meetings.

All members over the age of thirteen years on the first day of September prior to the Annual General Meeting or an Extraordinary General Meeting shall be entitled to vote at such meetings.

The General Committee has the right to call an Extraordinary General Meeting outside the Annual General Meeting. Procedures for the EGM shall be the same as for the AGM.

10. Finance

All Club monies shall be banked in an account held in the name of the Club.

The Honorary Treasurer will be responsible for the finances of the Club.

The financial year of the Club will end on 31 October.

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against Club funds should hold the signatures of the Treasurer plus up to two other officers.

The General Committee shall determine the charges made to athletes in respect of training facilities.

11. Discipline and Appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The General Committee will meet to hear complaints within 14 days of a complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against who the complaint was made within 14 days of the hearing.

There will be the right of appeal to the General Committee following disciplinary action being announced. The Committee should consider the appeal within 14 days of the Secretary receiving the appeal.

12. Entry into Competition

No person shall compete in the name of the Club unless such person is a fully paid up member of the Club at the time.

No member of the Club shall enter a race or competition of any kind which has not been recognised as amateur by UK Athletics or where there has been no precedent approved by the General Committee.

No team shall compete in the Club's name without the authorisation of the General Committee.

13. Amendments to the Constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

14. Dissolution of the Club

A resolution to dissolve the Club can only be passed at an AGM or EGM through a two thirds majority of fully paid up members entitled to vote at such a meeting.

In the event of dissolution any assets of the Club that remain will become the property of UK Athletics or some other Club with similar objectives to those of the Club.